KIMBERLEY HELPING HANDS FOOD BANK SOCIETY

ANNUAL GENERAL MEETING 2024-25

WEDNESDAY DECEMBER 10, 2025

MINUTES

Attendees: Barry Cummins, Kim Roberts, George Turcon, Terry Thompson, Dan Moe, Kathy Desbiolles, Louise Welsh, Thom Tarte, Trish Loeb

Guests: Brian Mullen, Linda Douglas

Regrets: Alana Frogley, Dexter McArthur, Kayla Wilson, Wilma Harding

1. **Call to Order**: Barry Cummins 4:07

The Kimberley Helping Hands Food Bank respectfully ɑcknowledges it operates in the area known as kukama'nam on ʔamakʔis Ktunaxa: the unceded, ancestral territory of the Ktunaxa Nation.

"Kukama'nam" is the place name for Kimberley. "amak" means land, or territory.

2. **Opening Remarks** - Kathy Desbiolles

3. **Review of actions from previous annual general meeting -** none

4. **Adoption of Agenda** - Barry Cummins

MOTION: Barry Cummins moved, Kim Roberts seconded, that the Agenda be adopted as presented. **Passed**

5**. Minutes of December 4, 2024 AGM** - Barry Cummins

MOTION: Barry Cummins moved, Kim Roberts seconded, that the Minutes of the 2024-25 AGM be accepted as presented. **Passed**

6. **President's Report** - Barry Cummins

7. **Food Bank Report** - Thom Tarte - Question: Do we have enough volunteers? Yes, there is a natural ebb and flow, and we can't have too many volunteers at a

time, as they wouldn't get enough shifts. The Volunteer Coordinator is looking for new screeners to replace retiring volunteers.

Food donations - regular donations from the community are usually a bit higher than Food Recovery amounts, however both are substantial. See report for exact numbers.

8. **Personnel Report** - Kim Roberts

9. **Fundraising Report** - Barry Cummins - Discussion

Question about the City of Kimberley standing grant - amounts are changing for other organizations. What about the food bank? We will get $25,000 for another 2 years.

Budget says $280,000 from various sources. Who is in charge (responsible for) the revenue side of things? Thom is in charge of spending and applying for grants. Fundraising committee is currently vacant.

10. **Building Report** - Barry Cummins

MOTION: Kim Roberts moved, Terry Thompson seconded, that the above reports be accepted as presented. **Passed**

11. **Auditor's Financial Report** - Louise Welsh - The Compilation Engagement Report which arrived two days ago, is the most up to date financial report as of September 30. Asset values differ from the report in the AGM report.

Discussion re amortization report. See page 3 for summary. Deficiency is more than last year. Donations by community groups and individuals make up 60% of our incoming funds.

MOTION: Louise Welsh moved, Dan Moe seconded that the Compilation Engagement Report be accepted as presented. **Passed**

12. **Treasurer's Report/Signing Authority** - Louise Welsh

Proposed Resolution

That signing authority be tabled until the January BOD meeting as it is contingent on the hiring of an accounting service.

13. **2025/2026 Budget** - Louise Welsh

In Abacus' report it is recommended that we hire a bookkeeper. Online Quickbooks cost is $75 per month and Abacus' fees would be $400-$600 per month for accounting and payroll services.

Discussion - It is a big job for the Treasurer to do it all. Suggestion - hire at least a bookkeeper. We would still have to process the donation software and liais with the hired person. Our operations are becoming more complex.

Because only one firm was approached, it was suggested that we ask for a one year contract and review performance at next year's AGM.

MOTION Barry Cummins moved, Kim Roberts seconded that the food bank hire Abacus as an accounting service for the 2025/26 fiscal year. **Passed**

Acceptance of financial statements including the 2025-26 Budget TABLED TO THE JANUARY BOD MEETING

14. **Appointment of financial reviewer**

MOTION: Kim Roberts moved, Terry Thompson seconded that Abacus be appointed to do the financial review. **Passed**

15. **Nomination of 2025 Board of Directors** - Kathy Desbiolles

Discussion - It is difficult to attract new directors who are younger as they can't easily commit time to the Board.

16. **Results of the General Election:**

a. **President** - Barry Cummins

b. **Vice - President** - Kathy Desbiolles

c. **Secretary** - Kathy Desbiolles

d. **Treasurer** - Dan Moe

Moved by Terry Thompson, seconded by KIm Roberts that the slate of executive positions be accepted as proposed. **Passed**

e. **Directors** - Kim Roberts, Dexter McArthur, George Turcon, Terry Thompson, Dan Moe, Alana Frogley will all continue as Directors for the 2025-26 fiscal year.

Appointed as a Director - none

Removed as a Director - Louise Welsh, Wilma Harding, Fiona Bell, Kayla Wilson

Meeting Adjourned: 5:33

Next BOD Meeting Jan 21, 2025 @ 5:00 PM

Minute Taker: Kathy Desbiolles, Secretary

Signed:

President - Barry Cummins Secretary - Kathy Desbiolles